



## Volunteer Job Description

### Welfare Officer \* *This role cannot be a coach or relative of a coach*

All British Cycling affiliated clubs are required to recruit one or ideally two interested volunteers to take on this challenging but rewarding role. Training is available for these volunteers to help them be the local link in the chain that safeguards young people. This is a very important role.

In conjunction with the British Cycling Safeguarding officer their role is to promote and support the implementation the British Cycling's policy on good practice and safeguarding child and vulnerable adults.

#### **Responsibilities:**

To be available to listen to any members who require your help and advice

To advise the club in connection with organised activities and safeguarding

To promote British Cycling's 'Child Protection and Good Practice Policy and Procedures' in the club

To support the DBS registration of all volunteers (an activity shared with Volunteer Coordinator)

To liaise with the British Cycling's safeguarding children (and vulnerable adults) officer

To receive, record and pass on to the British cycling any concerns about the behaviour of members to other members and particularly those relating to the welfare of young cyclists.

#### **Training and support.**

Welfare officers will be provided with training in safeguarding and receive a DBS check.

Ongoing support will be provided through the Volunteer coordinator and membership secretary.